



Woolwich Polytechnic
School for Girls
Ms. S. Kazmi MA. BA (Hons). NPQH

Birchdene Drive, London, SE28 8RP

Dear parents/carers,

As you will have heard from the Prime Minister's announcement on Monday 4th January, Woolwich Polytechnic School for Girls, as with all other schools in the country, will be closed until February half term as part of a national lockdown. The only students that will be allowed to come into school are those that are classified as vulnerable or the children of keyworkers. If you feel that your daughter should be on this list, please email Ms Smith - esmith@woolwichpolygirls.co.uk

All learning moved online (MS Teams) from Tuesday 5th January and will continue until school is reopened fully. Attendance to online lessons is compulsory, unless your daughter is unwell, and all students should follow the timetable shared. If your daughter does not have an internet connection and a device in which she can watch the online content (a computer/laptop/tablet/smart phone), please call or email the school office (info@woolwichpolygirls.co.uk)

Form time will take place each morning on Teams at 8.45am, on Fridays this will be replaced with an assembly, all students are expected to attend every morning. If students do not attend, form tutors will call home that day to find out why. If your daughter is unwell, please call the school office so that staff can be made aware that she will not be online that day. Tutors will also deliver a PD (personal development) lesson every Thursday afternoon from 2pm-3pm on Teams from Thursday 14th January.

Form tutors will be calling families on Mondays each week for a wellbeing check in. We will also have the opportunity for students to attend a face to face wellbeing check in with Ms Smith in school on Friday mornings. This will be by appointment only and should you wish to book, please email Ms Smith directly at the email address above.

If your daughter is eligible for Free School Meals, a voucher for two weeks will be sent to you before the end of this week. We are awaiting further instruction from the Government about how this will be run after the 18th January and will be in touch with those families as soon as we have that information.

Finally, we have virtual parents' evenings scheduled for Year 7 on 21st January and Year 8 on 8th February. These are still going ahead, and more details will be sent out to you in due course.

If you need to contact us at any time with questions or queries, the school office will be open from 8am-4pm daily and can be reached on the usual number. We do not have a full office staff in school at the moment, so please bear with us if your call isn't answered immediately. All staff will have access to their school emails, so if you have a query that is best placed with a form tutor or subject teacher, please email them directly.

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Website: www.woolwichpolygirls.com

Finally, we sincerely hope that this lockdown means that your families and our Poly community will be protected so that we will be able to welcome students back to school as soon as it is safe to do so.

Yours faithfully,

The Woolwich Polytechnic School for Girls Team

